



Clara CUIDU

Production Assistant



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I am a BTEC Audiovisual section Student in Production. I have experience producing documentaries, short films, recording live performances and live broadcasts.

Education

- 2023-2024 BTEC Audiovisual section - Lycée des Arènes Toulouse, 31660
- > Law and economics of audiovisual production, cinematic culture , Optical and acoustic technology , fluent English
- 2021-2022 High school diploma - Lycée Raymond Naves Toulouse, 31660
- > 'A' level equivalents in:
 - British literature : summarizing in English, oral and written expression
 - Theatre : scenography , dramaturgical writing , acting skills
- 2022 BAFA (youth work certificate)
- 2022 Cambridge English Certificate (Writing and speaking skills - level B2)

Skills

Management of audiovisual project

Redaction of conceptual section
 Strong organizational skills (plan de travail, rétroplanning)
 Preparation shooting (feuilles de service et repérage)
 Management/contact with service providers
 Community process knowledge
 Time management (Meetings, Zoom, manage calendar)
 Compatibility and administration knowledge

Editing

Flexible approach and ability to adapt for artistic direction
 Understanding editorial constraints and stakes
 Mastery of iconographic rules
 A practical application critical and constructive analysis
 Keen eyes for orthographic rules
 Seeking and negotiating for archives and editorial images
 Constant desire to expand my general knowledge
 Adobe Photoshop 2023 formation

Technical

A practical understanding of Word, Excel and Trello
 Using of the WIT platform
 Technical experience and understanding (light and sound bases)
 Respect and practice security norms
 Experience of live production

Meticulous Autonomous
 Serious DYNAMIC Punctual
 Versability Sociable
 advance Organised
 Good Teacher Creative

Experiences

- 2023 Stage manager for the "Undercover Apocalypse" emission
 Production assistant for teaching project "Le Canal: la dérive de ses origines"
- 2019 Writer / assistant director / actress for the short movie "Je dois réussir." projected during the festival *Buzzons contre le sexisme*

Internships

- 2023 NATIONAL OPERA OF CAPITOLE TOULOUSE
 SATISFACTION THE TELEVISION AGENCY
 Script and stage audiovisual manager
 Assistant editing director and floor manager
- 2020 CULTUREL DEPARTEMENT TO MAIRIE BESSIÈRES
 FURIOSO PIANO COMPAGNY
 Technicien in the Ticky Holgado cinema
 Staging Assistant for *Rocky*
- 2019 TOULOUSE.FM ET OCCITANIE.FM RADIO
 Animation and artistic direction
- 2018 FUN RADIO TOULOUSE
 Assistant to the costumer and communication service